Macrosoft

Vzdelávanie s trvalým efektom

DOCUMENT

Course syllabus

CATEGORY

Management courses

TRAINING FORMAT

In Bratislava or online with a lecturer

PRICE EXCL. VAT

390,00 €

PRICE INCL. VAT

479,70 €

including 23 % VAT

Macrosoft školiace centrum

Aktuálne informácie na Macrosoft.sk

PDF SYLLABUS

Teamwork - Leading People in a Team

Clear overview of course topics, training scope and key information.

The aim of the Teamwork - Leading People in a Team training is to acquaint participants with various factors that influence team effectiveness, enable them to look at themselves as a team leader, recognize and develop their prerequisites for becoming an effective team leader, identify opportunities for developing the relevant skills and find ways to use them in practice.

COURSE CONTENT

01 **Defining a Team**

individuals in groups, why people associate definition of a team, characteristic features of a group and a team types of groups, why it is necessary to understand them, use of formal groups in organizations teamwork, factors of successful teamwork, stages of team creation

02 **Team Leadership**

definition of leadership, leader's qualities and leadership styles, leader's tasks in individual stages of team development team development, internal and external measures in leading people, effective teamwork, team size, team roles, self-knowledge in relation to team cooperation, team composition from different perspectives, integration of team leadership and team management

03 **Advantages and Disadvantages of Team Cooperation**

pitfalls of teamwork, general team problems, why teams do not function, reasons for ineffective teamwork, hidden interests

04 **Communication When Leading a Team**

Ways of effective communication when leading a team

05 **Techniques for Successful Team Leadership in Practice**

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This document serves as an informational overview of the course syllabus. Current dates, venue and availability are listed at Macrosoft.sk.

https://www.macrosoft.sk/en/courses/teamwork-leading-people-in-a-team