Macrosoft

Vzdelávanie s trvalým efektom

DOCUMENT

Course syllabus

CATEGORY

Business training

TRAINING FORMAT

In Bratislava or online with a lecturer

PRICE EXCL. VAT

250,00 €

PRICE INCL. VAT

307,50 €

including 23 % VAT

Macrosoft školiace centrum

Aktuálne informácie na Macrosoft.sk

PDF SYLLABUS

Professional Purchaser

Clear overview of course topics, training scope and key information.

The Professional Purchaser training is intended for employees of purchasing departments, independent purchasers and employees who are entrusted with any purchasing.

COURSE CONTENT

01 **Purchasing - Key Factor in Increasing Profit**

position of purchasing and logistics in the organizational structure of the company setting goals of purchasing and logistics new trends in the area of purchasing

02 **Managing Relationships with Suppliers in the Purchasing Chain**

specification of quantities and deadlines of deliveries and services process of requirements specification and delivery planning purchasing risks - how and where suppliers can influence the company creation of supplier strategy

03 **Selection and Evaluation of Suppliers**

criteria for evaluating a potential supplier identification, research and searching for suppliers methods of supplier evaluation evaluation of financial capability SWOT analysis (strengths and weaknesses) of suppliers recording information about suppliers evaluation of suppliers verified by you updating the evaluation of supplier risks supplier relationships and contract types

04 **Purchasing Process**

receipt of delivery, invoicing, papers and documentation concept of quality compliance costs per order and for inventory

05 **Inventory Creation in the Supply Chain**

content and goal of inventory management warehouse operations and warehouse inventory average stock, minimum stock management and planning of warehouse inventory inventory systems

Macrosoft

Vzdelávanie s trvalým efektom

06

Proposals for Improving Purchasing Activities in Your Organization

This document serves as an informational overview of the course syllabus. Current dates, venue and availability are listed at Macrosoft.sk.

https://www.macrosoft.sk/en/courses/professional-purchaser